



## Director of Pastoral Formation

### Purpose and Function of Position

St. Mary's Seminary and University seeks a qualified candidate for a full-time position as the Richard T. Lawrence Director of Pastoral Formation to begin on July 1, 2025. The Director of Pastoral Formation would contribute to a tradition going back more than 200 years in forming men for the priesthood. Following the model of the priests of the Society of St. Sulpice, who own and operate the seminary, the Director of Pastoral Formation would participate in the *communauté éducatrice* of the seminary, helping the entire community to form men to become effective, animating, and compassionate pastors.

Seminary formation comprises four dimensions: Human, Intellectual, Spiritual, and Pastoral. While the seminary is the primary locus where this formation takes place, whence the Director of Pastoral Formation will work under the direction of the President-Rector and with the Directors of the other dimensions of formation, in the case of pastoral formation, much experiential work is done outside of the seminary. Therefore, in addition to shaping the formation program at St. Mary's, the Director of Pastoral Formation will also be heavily involved in selecting and working with pastors, chaplains, and others who oversee parishes, hospitals, and other places where the seminarians gain valuable pastoral experience.

### Required Qualifications, Skills, and Experience

- Ideally a Roman Catholic priest with several years of experience working as a pastor.
- Ecclesiastical doctorate preferred, license or civil doctorate or master's acceptable.
- Experience in educational settings, ideally a seminary, preferred.
- Strong administrative and organizational skills with high attention to detail.
- Excellent communication skills.
- Ability to collaborate effectively with faculty, administrators, and outside personnel.
- Ability to integrate vision of pastoral formation with formation in the other dimensions.

### Major Responsibilities

- Works with seminarians individually to create learning agreements.
- Collaborates with pastors, chaplains, etc., who oversee seminarians off site.
- Recruits host sites for pastoral internships.
- Oversees and updates pastoral formation program and accompanying manual.
- Coordinates workshops and reflections on pastoral formation.
- Participates in regular meetings with faculty and administrators.

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## Applying

The Richard T. Lawrence Director of Pastoral Formation is an endowed position with generous compensation and benefits. The Director of Pastoral Formation reports directly to the President-Rector.

St. Mary's is in the Roland Park neighborhood of Baltimore. Successful candidates will be subject to a pre-employment background check. St. Mary's Seminary & University is an equal opportunity employer. Application Procedures: send the following materials as email attachments to the Academic Dean, Matthew Dugandzic, at [MDugandzic@stmarys.edu](mailto:MDugandzic@stmarys.edu), with the subject "Director of Pastoral Formation":

1. Cover letter including salary requirements,
2. Curriculum Vitae
3. List of three (3) work-related references, including their contact information (title, email and/or phone number).

This is an exempt position.

Review of applications will begin immediately. Priority consideration will be given to those who submit their application materials before March 1, 2025.